



HAWK RIDGE

Board Meeting Minutes

JANUARY 25TH, 2023

Online

Call to Order: Sharon called the meeting to order at 5:02pm.

Board Members Present: Sharon Canfield, Mary Fay, Jon Goetz, George Chahine, Patricia Hurley

Others Present: Tom Hill (Matik Management), Rick Stori, Bob Pennington, Alysha Newsom, Ann, Curt Johnson, Joe Heydon

I. Financial

1. Balance Sheet: \$235,804

2. Budget Comparison

A. Overall, the budget comparison for the months of January through December shows expenses in line with the budgeted amounts. The association ended the year ~\$4,500 over budget on expenses, due to unexpected tree maintenance needs.

3. Banking

A. The association reviewed banking options with other institutions.

B. Matik is currently moving its accounts from Bremer to Sterling State Bank.

C. The association currently pays \$9.50/month in ACH service fees.

D. Sterling would not charge Hawk Ridge banking fees.

E. After thorough discussion, Jon made a motion to open two accounts at Sterling State Bank, have Sharon Canfield, Mary Fay, and Michelle Hill (Matik Management) be signers on the new accounts, and close its current accounts at Bremer.

1. Sharon provided a 2nd and the motion passed by unanimous approval.

II. Officer Elections

1. President

- A. Jon nominated Sharon Canfield for President.
- B. With no other nominations made, Sharon was elected by unanimous approval.

2. Vice President

- A. Sharon nominated Jon Goetz for Vice President.
- B. With no other nominations made, Jon was elected by unanimous approval.

3. Secretary – Mary by Sharon, unanimous

- A. Sharon nominated Mary Fay for Secretary/Treasurer.
- B. With no other nominations made, Mary was elected by unanimous approval.

III. Landscaping/Maintenance

1. Snow

- A. The Board is happy with the service so far. The vendor has come up a couple extra times even though not in contract.
- B. There was concern expressed of ensuring sidewalks are cleared in a timely manner, which has been the case.
- C. Further discussion ensued.
 1. Homeowners are responsible for applying salt to driveways and walkways.

IV. Other Business

1. A homeowner had a question on what the association's master policy covers.
 - A. The Declaration states that the association shall carry insurance in accordance with the requirements set forth in 'The Act' (the MN State Statutes).

- B. That statute, MN 515B.3-113(b), states that the coverage is studs-out. This means that, in a total loss, homeowners would be responsible for sheetrock-in.
- C. As mentioned previously, homeowners are encouraged to speak with their HO6 providers to ensure they have proper coverage, and their Loss Assessment coverage is at least \$25,000.

2. Water damage update

- A. A homeowner noticed that water was pouring out from under the garage door.
- B. Matik arrived and met the fire department, who provided access into the garage and into the home to shut off the water.
- C. It was found that a sprinkler head in the garage was broken.
- D. Unfortunately, the owner of the home was away at the time.
- E. Viking Sprinkler was called to repair the head, but found that such a repair would require significant labor and demolition.
- F. Matik did not feel it had the authority to approve the vendor to complete that high level of work, especially at after-hours pricing. Emails were sent to the homeowner to complete the repair with a vendor of his/her choice.

V. **Next Meeting:** February 22nd, 2023, 5pm. This meeting will be held virtually.

VI. **Meeting adjourned:** With nothing left to discuss, the meeting was adjourned at 5:39pm.