



**HAWK RIDGE**  
Board Meeting Minutes

AUGUST 7TH, 2024

Community Room

**Call to Order:** Sharon called the meeting to order at 5:03pm.

**Board Members Present:** Sharon Canfield, George Chahine, Mary Fay, Patricia Hurley, Jon Goetz

**Others Present:** Tom Hill (Matik Management)

## **I. Financial**

**1. Balance Sheet:** \$355,320.51

**2. Budget Comparison**

- A.** The Board reviewed the budget comparison for the month of July. All expenses were at anticipated amounts.
  
- B.** The association ended the month under budget on expenses by about \$2,600, and under budget on expenses for the year-to-date by about \$5,100.

## **II. Landscaping/Maintenance**

**1. Pool**

- A.** We are awaiting a quote on some grout and concrete repair around the pool area. We anticipate this work to be completed after the pool is closed for the season.
  
- B.** There were pool guidelines posted on the door, but this was not done by the Board. These were removed from the door.
  - 1.** The Board will be revisiting this in the off season.
  
  - 2.** Members are encouraged to send concerns about activity around the pool to Matik.
  
  - 3.** Discussion ensued.

**2. Irrigation**

- A.** The Board discussed the irrigation.

- B.** With the quantity of rain this season, there has been little need for watering up until the last few weeks. With that, no problem areas were identified until just recently.
- C.** While we are about 50% under budget on irrigation expenses thus far, those numbers will level out as we've been having irrigation repairs taking place in July and August.
- D.** All three controller boxes have now been replaced.
  - 1.** There was discussion on storing the controllers in boxes of some sort to protect them from the weather.
- E.** There are some additional work items that were requested but not completed yet.
- F.** The Board will be meeting with the vendor to address issues.

### **3. Flood**

- A.** A homeowner had a pipe break inside the home. That homeowner is working with his HO6 provider.

### **4. Fire**

- A.** There was a home that had a fire in the driveway. This is being addressed with the insurance company.

### **5. Metronet Box**

- A.** There is a box that is in disrepair. Matik will contact the vendor to get this addressed.

### **6. Trees**

- A.** Two limbs had fallen. Chad will be clearing these.
- B.** We are awaiting Nelson Tree Service to complete some removals of dead trees.
- C.** Trimming will take place this fall.

**7. Gutters**

- A.** A map of locations was sent to 5 different vendors for quotes. A few declined to provide a quote. We are still awaiting quotes from the other two vendors.

**8. Extermination**

- A.** Bob the Bug Man has a list of owners that were interested in a group pricing for exterior spraying. The vendor has experienced delays due to weather but will be completing the work soon.

**III. Other Business**

**1. Parking**

- A.** A member noted a parking issue that Matik will address with the owner.

**2. Contractor Warranty**

- A.** Discussion ensued on warranties required of the builder under MN Statute 327A.
- B.** There is a one-year warranty on general workmanship, a 2 year warranty on HVAC workmanship, and a 10 year warranty on major construction errors.

**3. Landscaping Compliance**

- A.** There are a few homes that are not in compliance with maintaining landscaping.
- B.** The Board will be looking at establishing a Grounds Committee that will assist with identifying issues needing to be addressed. They may also assist with review of the alteration requests.

**IV. Next Meeting:** September 4<sup>th</sup>, 5pm, community room

**V. Meeting adjourned:** With nothing left to discuss, the meeting was adjourned at 6:08pm.